

## FINAL Meeting Minutes

### February 16, 2011 DOLPHIN CLUB BOARD MEETING

**February 2011 BOARD MEETING CALLED TO ORDER: 7:15 pm**

**ROLL CALL OF OFFICERS:** Reuben Hechanova, Ken Coren, Rick Avery, Margaret Keenan, Gretchen Coffman, Diane Walton, Joe Gannon, Peter van der Sterre, Seth Katzman, Robin Rome, John Ottersberg, Sunny McKee, Tom Keller (late), Jim O'Connor, Eileen Buckley (late)

**Absent:** Sunny McKee, Margaret Keenan, Seth Katzman, Peter van der Sterre.

**1. ACCEPTANCE & WELCOME OF CANDIDATES FOR MEMBERSHIP**

**Applicants:** Sam Halsey, John Rivera, Ken Yoder, Leigh Fonseca

**Motion:** JO/JG Accept the new member applicants into membership.

**Action on Motion:** Passed with 8 votes in favor, 0 against, 0 abstained.

**2. MINUTES APPROVAL:**

**Motion:** JG/JO Approval of minutes of the January 20, 2011 Board Meeting.

**Action on Motion:** Passed with 7 votes in favor, 0 against, 1 abstained.

**3. CORRESPONDENCE:** None

**4. AUDIT COMMITTEE:** John Ottersberg and Mimi Osborne – No report.

**5. BALLOT COMMITTEE:** No report.

**6. BUILDING FUND COMMITTEE: (Friends of Rec & Parks):** Sunny McKee – Ken reported that he has finalized Contract for fiscal sponsor with Baykeeper – Ken Coren will sign contract tomorrow. When Sunny returns, she will work with SF Parks to make this a smooth transition. This is a 5 year contract that automatically renews. Some checks from December that SF Parks are holding and will not deposit due to transition. This fund can only be used to improve or maintain the facility (i.e., our boathouse). This fund will now be under the umbrella of Baykeeper 501c3 non-profit (accept donations that require a tax deduction). We put in request to Baykeeper to pay vendor for expenses. Used as an emergency fund.

**7. DOLPHIN YOUTH SWIM PROGRAM FUND (S.F. Foundation):** John Theede – No report.

**8. GOVERNMENT COMMITTEE:** Meg and Ken – No report.

**9. HOUSE COMMITTEE:** Reuben Hechanova – No report.

**10. PRESIDENT:** The Marine Mammal Center presentation will be at 6:00pm on Thursday, 2/17/11 at the Dolphin Club. The director of MMC is giving a presentation on how to deal with marine mammals. What can we expect from them and how to handle interactions (i.e., when should animals be left alone or not). We have

invited/notified SERC and Fisherman's Warf Community. Ken Coren will invite Baykeeper.

Gary Gash was on the agenda to propose a time and place for his mindfulness practice. He did not show up so we did not vote – motion died.

**Motion:** \_\_\_/\_\_\_ Approval of Gary Gosh using the Dolphin Club for Mindfulness Training.

**Action on Motion:** Passed with \_\_\_ votes in favor, \_\_\_ against, \_\_\_ abstained.

## **11. COMMUNICATIONS/OUTREACH:**

a. **LOG Editor:** Keith Howell – No report.

b. **OUTREACH MANAGER:** Suzie Dods and Elmer Tosta – No report.

c. **MEDIA-PUBLIC RELATIONS MANAGER:** Meg Reilly – No report.

d. **WEBSITE MANAGER:** Linda Stanley Wilson – No report.

e. **YAHOO GROUP MANAGER:** Tom Keller , Rick Avery, John Ottersberg – No report.

**12. ENTERTAINMENT:** Robin Rome – Discussed Old Timers Dinner logistics for Sunday, 20, 2011 (12noon-3pm). Even is sold out. Crab may not be served because of weather. 35 volunteer helpers signed up. Still need some more volunteers for clean-up. Robin presented a proposal by Camille Cusamo to host an Argentinian Tango Fundraiser for Rowing Program to be held as a trial run at happy hour for a more extensive Saturday or Sunday event in May-June. Do not need to approve happy hour entertainment unless we invite non-members. Ken Coren will check into liquor licenses/financing of happy hour.

**13. FINANCIAL SECRETARY:** John Ottersberg reported for Margaret – He shared the delinquent members report from 2/1/11 with board. Jack LaLanne passed away and will be mentioned at Old Timers Dinner. Rick – after tonight the delinquent members will be terminated and will have to pay \$50 reinstatement fee. You must pay initiation fee if you reinstate after more than 6 months.

**14. RECORDING SECRETARY:** Gretchen Coffman – No report.

**15. TREASURER:** Rick Avery – Reviewed the financial report for January 2011 including, balance sheet, profit & loss YTD, total income (\$184K), total expenses (\$30K), and transaction detail by account. Reviewed protocol for expense reimbursement. Any expense over \$500 must have board approval. This should go through fleet, building, facilities, and administrative committees first. The following is the protocol: Person incurring expense shall submit receipt to committee chair, committee chair fills out/approves expense reimbursement form, puts in Rick Avery's box, Lorna writes the check, Rick signs for this expense, and President signs 2<sup>nd</sup> signature.

On agenda for next month's meeting, Rick will come up with a motion to vote on related to protocol for \$500 board approval for expenses.

In preparation for voting on the acceptance of 2011 Budget, Rick reviewed 7 years of budget history before we voted on acceptance of Budget for 2011. Balanced budget based on the budget – end balance \$206K in reserves. Building fund is not included (\$75K). Revenue – dues \$330K very consistent dues.

Facilities budget review – need to spend \$50K per year to maintain building. Building Committee will conduct a thorough walk through this month to be to assess repairs for this year. Reviewed Capital Expenses – deck plank replacement (\$10K), 2 dock doors (\$6K), benches along the dock (\$1K), Roger Klyde Memorial Fund (\$5K), and \$10K cushion.

Fleet Committee Budget – John Ottersberg questioned fleet maintenance outsourcing line item. Discussed boat maintenance schedule, contractor's labor covered under our insurance, and did board approve Wieland varnishing. Board should approve her labor. Dianne Walton will follow up with these questions next meeting.

Activities and general expense budgets similar to last seven years.

**Motion:** RA/KC Approval of 2011 Dolphin Club Budget.

**Action on Motion:** Passed with 10 votes in favor, 0 against, 0 abstained.

Eileen Buckley presented a brief an analysis of the membership numbers of the growing population of life members briefly. The old timers numbers are somewhat consistent. Her assessment is that the club has become very trendy in the past 5 years. 282 people joined this year - \$100K of – only 63% of these left. 779 members terminated in last 10 years and 88% quit in the first 10 years of their membership. How many people percolating up to the top = old timers. John O – would like to project what our old timer numbers will be into the future. Rick will find historical data. Eileen will make graphs to assess trends and present at one of the next meetings.

- 16. BOAT CAPTAIN:** Diane Walton – Presented ratification and approval of spending on boats for 2011. Reviewed Wieland varnishing schedule – March completion scheduled. Completed training on motorized boats. John inventoried life vests – need new life vests. 20 kayaks approved for storage, but 30 + kayaks in the boathouses. She will assess situation. Rower's dinner will be on March 26, 2011. Shared invoices with us that have not been paid. Discussion on value of Susy Petterson working on prep and management for boat night.

**Motion:** DW/JG Move payment of current invoice for \$575 to Susy Petterson for Wieland interior preparation and varnish (February 8-14, 2011).

**Action on Motion:** Passed with 10 votes in favor, 0 against, 0 abstained.

- 17. HOUSE CAPTAIN:** Joe Gannon – Rick explained what is included in \$32K budget for capital expenses and \$25K building repairs & maintenance. Newest request - handball walls need to be repaired. Almost all of house committee budget is

allocated already. Joe will present full list of items that need to be fixed and money spent this year after his walk at next month's meeting. Refrigerator/freezer and slide projector/screen bought – Connie purchased and request for \$4,000 reimbursement. \$1K left.

**Motion:** JG/JO Move for ratification of payment of the current invoice for \$3,120.75 payable to Connie Wellen for refrigerator and freezer (2/16/11) and payment invoice for \$716.98 payable to Reuben Hechanova for slide projector.  
**Action on Motion:** Passed with 10 votes in favor, 0 against, 0 abstained.

**18. SWIM COMMISSIONER:** Commissioners: Lolly Lewis, John Ottersberg and Eric Shupert – John reported about Pier 41 swim. Reuben reported that the new projector was a big hit at the swim. Next swim Gashouse Cove – March 5.

**19. HANDBALL COMMISSIONER:** Craig Lawrence – to share report details of Handball Court maintenance required next month. Next handball tournament – March 18-20 – St Patty's Day Tournament.

**Motion:** KC/RR Approve SECR use of our handball court and assess/waive the \$50 fee per day to use our court for the St. Paddy's Day Tournament.  
**Action on Motion:** Passed with 10 votes in favor, 0 against, 0 abstained.

**20. WEIGHTROOM CAPTAIN:** John Perino and Ivan Balarin – No report.

**21. NEW BUSINESS:** No report.

**22. DEFERRED BUSINESS:** Defer motion to increase locker fees until Eileen Buckley presents analyzes data and presents historical trends/future projections.

**23. ADJOURN:**

**Motion:** JOC/JG To adjourn February 2011 Dolphin Club Board Meeting.  
**Action on Motion:** Passed with 10 votes in favor, 0 against, 0 abstained.