

Approved Minutes

DOLPHIN CLUB BOARD MEETING

March 16, 2016

ROLL CALL OF OFFICERS: Diane Walton, Sibylle Scholz, Janice Wood, John Ottersberg, Darcy Wettersten, Ken Coren, Dave Zovickian, Lisa Newman-Wise, Davis Ja, and Andrea Fabian

Excused: Rick Avery, JD Durst, Joe Marena, Charlie Cross, & Jane Mermelstein

Start time: 7:02pm

1. ACCEPTANCE & WELCOME OF CANDIDATES FOR MEMBERSHIP: Candidates for membership: (*Next meeting for accepting new members will be May*)

2. APPROVAL OF MINUTES:

Motion: LN-W/AF Approve the Minutes from the February 2016 Board Meeting.

Action on Motion: Approved with 7 votes in favor, 0 against, 2 abstaining.

3. CORRESPONDENCE: Rick Avery

4. AUDIT COMMITTEE: John Ottersberg and Mimi Osborne – No report –

5. BALLOT COMMITTEE: Megan Wachs, John Ingle, Pete Perez – No report

6. BUILDING FUND COMMITTEE: Sunny McKee – No report

7. DOLPHIN YOUTH SWIM PROGRAM FUND: Diane Walton – No report

8. GOVERNMENT COMMITTEE: Meg Reilly and Ken Coren –

- NPS – parking being discussed, concern about NPS spots in front of Club sitting empty
- Rec & Park: Discussion about lease extension for 49 years, starting in 2028 when our lease expires. Discussion will be held jointly with DSBC, SERC, and the Golden Gate Yacht Club. There are some new requirements we will need to abide by. We will need to come to terms about the “middle space” with SERC. Timeline? By June through Rec&Park and 6-8 weeks later to Supervisors by November/December. It seems to make sense for a 25/24 year lease. Rent likely to stay same.

9. HOUSE COMMITTEE: Rick Avery – No report

10. PRESIDENT: Rick Avery –

Guests – Anthony DuComb

Rick's report: (see report sent to Board)

- Use of \$5,000 of wood for Semper Fi – this is in the contract and no need for motion
- Club Insurance and Liability – report in April from Rick
- Capacity Committee – update in April
- Lease
- Clean Up
- Door access
- Yahoo Group chatter

11. COMMUNICATIONS/OUTREACH: - No report
12. DOLPHIN LOG: Keith Howell – No report
13. INTRODUCTION TO BAY SWIMMING: Suzie Dods – Intro to Bay swimming was held in February.
14. MEDIA-PUBLIC RELATIONS MANAGER: Meg Reilly – No report
15. WEBSITE MANAGER: Susanne Friedrich – No report
16. YAHOO GROUP MANAGER: James Dilworth – No report
17. ENTERTAINMENT: Robin Rome & Lisa Newman-Wise

Events requests – Lisa -

A. Motion: LNW/JW To host Pat McGarvey's memorial service at a mutually agreeable date/time in April. All set-up food prep will be coordinated by Pam Derks

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining.

B. Motion: LNW/DZ To host a talk and presentation by Simon Christen on Nature Photography & Film for the Dolphin Club and nonmember guests at a mutually convenient evening this spring. DC member Anna MacKinnon will host and be responsible for setup and cleanup.

Details:

- Anna will be present at meeting to present proposal
- 50-100 attendees, including nonmembers
- Looking at Wed 4/27 or Thur. 4/28

Action on Motion: **Withdrawn** with votes in favor, against, abstaining.

18. FINANCIAL SECRETARY: Janice Wood – Monthly report
Terminated list – 3 Life members are not terminated but lost locker
Will start to send a terminated email.
19. RECORDING SECRETARY: John Ottersberg – No report
20. TREASURER: Sibylle Scholz – Monthly report

Reports submitted by email to Board.

- Fixed Assets – inaccuracies need fixed, consider how this would impact our tax bill. City taxes for last year? Unsecured property tax.
- Profit/Loss –
- Semper Fi report – both her report and Rick's
- Lou Marcelli – there was \$4,525 raised for a L.M. Fund in Nov. 2013. That money is in a designated fund. In November Reuben Hechanova (RH) said he had raised the money and the Board approved the building. RH personally signed a contract with Northwest Boat Building to have the boat built off site in the state of Washington. RH said he would reimburse the \$7,000 paid by the Club to Northwest Boat Building. In the mean time the money in the L.M. Fund shall remain in that fund till Board decides how to use it.

Bookkeeper hired as an independent contractor – Melinda Morris – Some discussion was held on whether or not a Board motion was needed for this staffing decision. No action taken.

Personnel files being updated: Currently no files found – no job descriptions, W-4 forms, nor I-9 forms. SS, Rick, and Ken will report back. HR Committee recommended. Morgan/Adrian, Charlie, Diane Walton, and SS will meet. Drop Box recommended for filing and accessing forms.

21. BOAT CAPTAIN: JD Durst – Monthly report – presented by Davis Ja
 - Maas Cormorant double-shell accident summarized. Recommendation that Incident report be written in such a situation. Concerns raised about what type of boat, lightweight or heavy given members' size. Maas representative said that the boat is designed for two 250 lb. rowers.
 - New Zodiac in final stages and will be delivered any day.
 - March 13th McCovey Cove Regatta was held. Weather cooperated and deemed safe despite some concerns.

Motion: ___/___ To allow various, creative, minimal impact fundraising efforts to support the construction of Whitehall *Lou Marcelli— The Commodore*.

Action on Motion: **Withdrawn** with ___ votes in favor, ___ against, ___ abstaining.

22. HOUSE CAPTAIN: Darcy Wettersten – Monthly report submitted

- Ice machine - installed
- Janitorial closet reorganized to accommodate other needs
- Raccoons still an issue
- Cleaning of facility – contract being reviewed – Davis working on an “adopt a room” program with incentives TBD –
- First Aid Kits – have stocked by a club member – currently \$700 per quarter – Janice Wood and John Grunsted have volunteered to take over restocking

A. Motion: DW/LN-W Approve expenditure of an amount **not to exceed \$1,000** to pay for the purchase and installation of a new washing machine, the routing of a gas line across the boiler room to service a dryer, the installation of venting for said dryer and dump/recycling fees for our deceased top-loading washing machine.

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining.

B. Motion: DW/DJ Approve expenditure of an amount **not to exceed \$7,000** to pay for chain hoist/winch assembly service, repair on western hoist, replacement of eastern chain hoist, rebuilding of two hooks, replacement of various rings, control box buttons, hook safety latches, plugs, down stoppers, upward stoppers and the spring dampers that buffer the apron when it is moved.

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining.

23. SWIM COMMISSIONERS: Brendan Crow, Joe Marena, & Diane Walton

- Still experimenting with pods swimming
- USCG training. 19 attended! – broad group of people and SERC participating
- Duke's amazing madness – Luau to follow his completion – and rename the Oprah to The Duke

Motion: JO/KC To have a Board proclamation to recognize Duke Dahlin's accomplishment

Action on Motion: Approved with 10 votes in favor, 0 against, 0 abstaining.

24. HANDBALL COMMISSIONER: Craig Lawrence

- Schedule for 2016 sent to Rick
- Question about insurance addressed

- Without Craig being presented, the motion was limited to the next tournament and later requests for use of courts will need to be presented at a future meeting

Motion: LN-W/KC To allow SERC to use the handball court for the March 18-20 Saint Patrick Day Tournament.

Action on Motion: Approved with 8 votes in favor, 1 against, 0 abstaining.

25. WEIGHTROOM CAPTAIN: Robert Selsted – No report

26. NEW BUSINESS:

A. Door Committee – Davis Ja – (see detailed report submitted to Board)

Motion: DJ/JO Move to adopt the recommended changes for the Dolphin Club access for all members, guests of members and for the public

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining.

B. Swim Across America – Anthony DuComb

Motion: DJ/AF That the Dolphin Swimming and Boating Club actively support, as it has in past years, the 11th Annual SAA-Bay Area Swim on October 1, 2016, by providing Club publicity and pilot support for the swimmers with its members in its zodiacs, rowboats and kayaks. Other insured liability coverage for DC in the amount of \$2 Million will be secured by SAA, and the DC will be listed on the SAA-Bay Area web page and T-Shirt as a Sponsor of the event.

(By way of background, all proceeds for the swim benefit two local beneficiaries: UCSF Benioff Children's Hospital Oakland Research Institute and UCSF Benioff Children's Hospital San Francisco Survivors of Childhood Cancer Program. In 2015, as in 2014, \$450,000.00 was gifted to these two programs. Also, the South End Club supports the swim too.)

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining

27. DEFERRED BUSINESS:

28. ADJOURN:

Motion: JO/DW To adjourn March 2016 Dolphin Club Board Meeting.

Action on Motion: Approved with 9 votes in favor, 0 against, 0 abstaining.

End time: 9:30pm